



क्षेत्रीय शिक्षा संस्थान, अजमेर

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् द्वारा 'ए' + श्रेणी प्रदत्त
Accredited by NAAC with A+ Grade

पंजिका क्रमांक Internal Quality Assurance Cell

पृष्ठ संख्या 10

कार्यालय टिप्पणी

F.No. I/RIEA/IQAC/2023-24

Date: 03.05.2024

Minutes of the Meeting

The 1st meeting of the Internal Quality Assurance Cell (IQAC) of the Institute after NAAC re-accreditation was held at 2:30 pm on 03rd May 2024 in room number 102 to discuss the specific comments/recommendations made by the NAAC peer team (Vide letter no. F.19.26/EC (SC-163)/DO dated 21.08.2023 received via e-mail on March 22, 2024. The NAAC Peer Team conducted visit on Aug 08-09, 2023 to the Institute, as a result, the SWOT analysis was done by taking into account the reports generated from the visits and various aspects related to the preparation of Annual Quality Assurance Report (AQAR). The meeting was chaired by the Principal of the Institute and Chairperson IQAC Prof. S.V. Sharma. The following IQAC members and other faculty members attended the meeting:-

- Prof. B. Barthakur, Dean of Instructions
- Prof. Rajesh Mishra, Head DESSH
- Prof. Ram Babu Pareek, Head DESM
- Dr. Anand Kumar Arya, Head DEE
- Dr. Meenakshi Meena, Head DE
- Professor Pritish Chandra Acharya
- Professor K.Chandrasakher
- Professor P.K.Chaurasia
- Professor Ayushman Goswami
- Professor Elizabeth Gangmei
- Dr. B.K.Jha, Deputy Librarian
- Dr. Ram Niwas, Associate Professor in Hindi
- Dr. A.K. Nainawat, Student Advisor
- Dr. K.V. Sridevi, Associate Professor in Education
- Dr. Amrita Katyani Associate Professor in Education
- Dr. Rana Pratap, Assistant Professor in Physics
- Dr. R.K.Sharma, Incharge Academic Section
- Dr. V.P.Arya, Assistant Professor in Physics

- Shri S.T. Singh, H.M. DMS
- Shri Phool Chand Meena, Administrative Officer
- Shri Kamlesh Tayal, Accounts Officer
- Shri Jagdish Verma, S.O. Academic
- Shri Prem Chand, Gehlot, S.O. (C&W and Est.)
- Shri Dharam Raj Yadav

The meeting commenced with a warm welcome to all. The SWOT analysis prepared by the institute, as well as the detailed comments and recommendations provided by the NAAC. Each aspect listed under strengths, weaknesses, opportunities, and challenges in the NAAC report was thoroughly examined and discussed. Moreover, actions that have been initiated and implemented thus far in response to the NAAC's feedback were emphasized. Below is a summary of the identified strengths, weaknesses, opportunities, and challenges, along with the corresponding actions taken or initiated:

1. Institutional Weaknesses:-

- a. The NCERT Headquarters successfully filled the faculty positions required by the institute, thereby addressing a previous weakness. All departments within the institution have now been adequately staffed, with a total of sixteen faculty members appointed in regular capacities:
 - i. Department of Education in Science and Mathematics (DESM): Five new faculty members have joined.
 - ii. Department of Education in Social Sciences and Humanities (DESSH): One new faculty member has been recruited.
 - iii. Department of Education (DE): Ten new faculty members have been appointed.
- b. The curriculum for the Integrated Teacher Education Programme (ITEP) catering to B.Sc. B.Ed. and B.A. B.Ed. degrees was meticulously crafted within the educational precincts during the academic session of 2023-24. A comprehensive five-day workshop, spanning from September 11 to 15, 2023-24, was organized to develop this curriculum. Distinguished subject matter experts hailing from esteemed institutions and universities, along with accomplished alumni of the institute, were graciously invited to



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lend their invaluable insights. The syllabus for ITEP was meticulously designed, adhering to the semester-based educational framework. During the workshop, rigorous discussions and deliberations took place to ensure that the curriculum encapsulates the latest educational trends and pedagogical methodologies. Post the workshop; the developed syllabus underwent rigorous scrutiny and evaluation, culminating in its official endorsement by the MDS University Ajmer. To ensure accessibility and transparency, the approved syllabus was promptly disseminated by being uploaded onto the institution's official website.

- c. Since the academic year of 2023-24, the institution has seamlessly incorporated the Choice Based Credit System (CBCS) into its Integrated Teacher Education Programme (ITEP). This adaptation reflects a commitment to modernizing and aligning the educational framework with contemporary pedagogical standards.
- d. The institute has fully embraced and implemented the recommendations set forth by the National Assessment and Accreditation Council (NAAC) pertaining to the production of valuable and significant research publications.
- e. A comprehensive set of documentation and files has been diligently prepared ensuring thoroughness and accuracy, and subsequently housed within the IQA Cell for safekeeping and easy access.
- f. The newly appointed faculty members have taken proactive steps by promptly submitting their applications seeking mentorship opportunities from the relevant MDS university authorities. This initiative underscores their eagerness to engage in professional development and seek guidance to excel in their academic roles.
- g. The institute has implemented a Mentor-Mentee system, showcasing its dedication to nurturing a culture of support and collaboration within its academic community. To ensure the effective operation of this system, a dedicated committee has been established with the specific mandate of overseeing its smooth functioning. This committee has been carefully structured to provide guidance, support, and monitoring to both mentors and

mentees, facilitating a nurturing environment conducive to professional growth and development. पृष्ठ संख्या

- h. Significant measures have been implemented to enhance the effectiveness and functionality of the alumni association.

2. Institutional Opportunities:

- a. The institute has launched a NCTE programme, pioneering Integrated Teacher Education Programme (ITEP) focused on Science, Mathematics, and Humanities at the secondary stage. This initiative provides admission opportunities in two units of B.Sc. B.Ed. and one unit of B.A. B.Ed., catering to a total of 150 students.
- b. The institute has submitted a proposal to the academic committee of the NCERT, seeking approval for forging partnerships with several esteemed National institutes for academic collaboration.
- c. Currently, three faculty members at the Institute serve as coordinators for three distinct MOOC (Massive Open Online Course) programmes. In light of this, newly recruited faculty members have been tasked with proposing additional MOOC courses.
- d. The institute is planning to introduce vocational courses with the guidance and support of PSSCIVE (Pandit Sunderlal Sharma Central Institute of Vocational Education), located in Bhopal. This collaboration aims to enhance the vocational education offerings and provide students with valuable skills aligned with industry needs.
- e. The Institute has taken the initiative to offer consultancy services in collaboration with various agencies. This strategic move not only diversifies the Institute's revenue streams but also leverages its expertise and resources to address real-world challenges and contribute to the broader community. Through these consultancy services, the Institute can forge partnerships, share knowledge, and nurture innovation thereby enhancing its reputation and impact in the professional sphere.
- f. The institute is planning to run the comprehensive capacity-building and extension programmes tailored for non-government institutions. These initiatives will be started after due approval from NCERT. The courses shall be designed to empower educators and professionals working in non-governmental organizations with the latest pedagogical techniques and innovative approaches to enhance their effectiveness and impact in the area of School Education.

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3. Institutional Challenges:

- Alignment with the degree awarding university for various systems and procedures like curriculum and examinations.
- Implementing the NAAC's recommendations for producing valuable and significant research publications in referred and recognised international journals.
- The initiation of new integrated postgraduate (PG) courses in both Science and Humanities disciplines requires careful planning and coordination to ensure successful implementation.

4. NAAC Peer team recommendations for quality improvement of the institution:

Recommendations	Action to be taken by
• The Institution should develop some of the need based vocational courses in the light of NEP-2020.	Dean of Instructions, All Heads Dr. O.P. Meena
• In the light of NEP recommendations the institution should attempt to become a multidisciplinary institution with PG Courses.	Dean of Instructions, All Heads I/c Academic Section
• The NCERT has already designated Deemed to be a University under the DeNovo category.	Dean of Instructions I/c Academic Section Academic Section
• Institution has all ingredients to come out as a torch bearer to provide holistic teacher education under the current ITEP Program and set examples worth emulation by other Teacher Education Institutions in the region.	All Heads Academic Section
• The institution should strengthen its Mentor-Mentee System.	Dean of Instructions All Heads and committee for the purpose
• The institution has great potential to launch programmes and schemes of earn while learn for needy students.	Students' Advisor Academic Section
• The elected student council body in place needs to be empowered.	Dean of Instructions Students' Advisor
• Facility of assistive technology like Braille, screen reader and disabled friendly infrastructure need augmentation.	Head DE and Dr. Rajiv Ranjan
• A transparent system of engaging classes of the faculty who go on leave of any kind needs to be evolved. The teacher going on leave should suggest his/her substitute for engaging classes in their absence.	All Heads Academic Section

<ul style="list-style-type: none"> • Hostel Maintenance should be adequate and there should be transparency regarding financial management of the Hostel Messes such as coupon/card system. 	Chief Warden A.O. पृष्ठ संख्या Accounts Officer S.O. (C&W)
<ul style="list-style-type: none"> • Institute has planned to conduct in consultation with NCERT Manodarpan & Sahyog & Kishore Munch Sessions. 	All Heads Coordinator DCGC

The meeting ended with a vote of thanks to the chair.

Submitted for approval, if minutes approved, same may be circulated to concerned officials for necessary reference, initiative and needful. A copy of the minutes may also be forwarded to In-Charge, Institute's website for uploading it on the Institute website under the same IQAC.

B. Basthakur
20/6/24
Coordinator, IQAC

Principal & Chairperson IQAC

कार्यवृत्त अनुमोदित
Coordinator IQAC
B. Basthakur
20/6/24

[Signature]
20/6/2024

IRAC Meeting on 03/05/2024

Agenda; NAAC PEER TEAM Report Analysis Regarding

Dated
03/05/24

1.	पूजा पंत	
2.	अनंत एस. जायक	A.S. Nayak
3.	Dr. Chandanod Rediger	31/05/24
4.	वेद प्रकाश	31/05/24
5.	मीनाक्षी मीठा	मीठा 03/05/24
6.	K. Chandrakulkhar	Kedar
7.	शालेन्द्र कुमार झा	Shalendra
8.	राजेश कुमार शर्मा	Rajesh
9.	रणो पताप	Rano
10.	राम निवास	Ram
11.	गणेश दत्त	गणेश 03-05-24
12.	जि. श्रीराम	31/05/24
13.	डा. आरती शर्मा	आरती शर्मा
14.	संदीप कौशल	संदीप
15.	अनिल कुमार नैनवत	Anil
16.	राजेश मिश्र	Rajesh
17.	ब्राम्हण गोस्वामी	Brahman
18.	विदिशा शर्मा	Vidisha
19.	B.C. Kumed	B.C.
20.	Katoli Shera	Katoli
21.	श्री. Anurag Kalyani	Anurag
22.	Dr. Elizabeth Gargner	Elizabeth
23.	Yamini Ashraf	Yamini
24.	Dr. Dibendu K. Singh	Dibendu
25.	K.V. Sridhar	K.V.
26.	P.K. Chaurani	P.K.
27.	R.B. Pawar	R.B.
28.	P.C. Acharya	P.C.
29.	P.C. Gubli	P.C.
30.	कमलेश तायल	Kamlesh
31.	जगदीश वर्मा	Jagdish
32.	एस. वी. शर्मा	S.V. Sharma
33.	शीलानंद शर्मा	शीलानंद
34.	आनंद शर्मा	Anand